



September 2009

Telephone Numbers

Town Hall	(01892) 526121
Crematorium	(01892) 523894
Tunbridge Wells Sports Centre	(01892) 540744
Town and Country Housing Group	(01892) 514614
Kent High Weald Project	(01580) 212972
Putlands Sports & Leisure Centre	(01892) 838290
Weald Sports Centre	(01580) 710720
Weald Information Centre	(01580) 715686
Kent County Council Contact Centre	08458 247247

Fax Numbers

Town Hall Main Number	(01892) 534227
Assembly Hall	(01892) 525203
Benefit Fraud	(01892) 554204
Client Services	(01892) 510552
Committee / Member Services	(01892) 554255
Press Office	(01892) 554134
Community and Corporate Planning	(01892) 554141
Bereavement Services	(01892) 537322
GIS Project Team	(01892) 554146
Town and Country Housing Group	(01892) 514217
Housing Needs	(01892) 548053
Housing Benefits	(01892) 554133
Human Resources	(01892) 554232
Information Technology (IT)	(01892) 535369
Land Charges	(01892) 554125
Legal	(01892) 554027
Leisure Services	(01892) 554055
Economic Development	(01892) 554023
Mayor's Suite	(01892) 554208
Museum	(01892) 554131
Parking	(01892) 554058
Parks Department	(01892) 554055
Planning & Building Control	(01892) 544746
Housing Renewal	(01892) 516386
Property Services/Estates Team	(01892) 532968
Publications	(01892) 554026
Strategy and Planning Policy	(01892) 554076
Tourist Information Centre	(01892) 534660
Weald Information Centre	(01580) 715984
Youth & Community	(01892) 554009

Out of Hours

Out of Hours Emergency Duty Officer	(01892) 515392
Out of Hours Emergency Duty Manager	(01892) 554283
Town Hall Out of Hours	(01892) 531444

Addresses

Tunbridge Wells Borough Council
 Town Hall
 ROYAL TUNBRIDGE WELLS Kent TN1 1RS

Weald Information Centre
 The Old Fire Station
 Stone Street
 Cranbrook TN17 3HF

Other

Document Exchange	DX 3929 Tunbridge Wells
e-mail	info@tunbridgewells.gov.uk
website	www.tunbridgewells.gov.uk
Textphone (Minicom)	(01892) 545449
SMS Text	07870 526121

Chief Executive

Sheila Wheeler *Chief Executive* 3211

Directors

William Benson *Director of Change and Business Support* 3323

Rob Cottrill *Director of Planning and Development* 3381

Heads of Service

Nigel Bolton *Head of Leisure and Wellbeing* 3264

David Candlin *Head of Economic Development and Regeneration* 2017

Lee Colyer *Head of Finance & Governance (Section 151 Officer)* 3132

Andrew Cole *Head of Transformation & Delivery* 3254

David Crosby *Head of Housing and Health* 3192

Paul Cummins *Head of Legal Services/Monitoring Officer* 3157

Nazeya Hussain *Head of Community and Corporate Planning* 3158

Jim Kehoe *Head of Planning Services* 2101

Bill McCafferty *Head of Customer Access* 3308

Gary Stevenson *Head of Environment and Street Scene* 3314

Leader of the Council

	<i>Extension</i>	<i>Direct Line</i>	<i>Job Title</i>
Cllr Roy Bullock	3300	554013	Leader of the Council

Chief Executive

Sheila Wheeler	3211		Chief Executive
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Executive Directorate

Lesley Simpson	3211	554211	PA to Chief Executive
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Communications

Press Office

Press and public relations, corporate style, external communications, On The Write Lines and Borough News.

Diane Talbot	3270	554270	Communications Manager
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Performance Management and Improvement

Raymond Warren	3158	554158	Performance & Improvement Manager
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Commons Conservators

Steve Budden	3250	554250	Warden to the Commons Conservators
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Warden's Mobile: 07860 750597

e-mail: steve.budden@twcommons.org

Emergency Planning

John Humphreys	3348	554148	Borough Emergency Planning Officer (Wednesdays only) Maidstone No: 01622 221952
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Director of Change and Business Support

	<i>Extension</i>	<i>Direct Line</i>	<i>Job Title</i>
William Benson	3323	554223	Director of Change and Business Support

Overview and Scrutiny

Responsible for holding the Executive to account and making recommendations for improvement.

Angela Woodhouse	3133	554105	Overview and Scrutiny Partnership Manager
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HEAD OF FINANCE & GOVERNANCE

Lee Colyer	3132	554132	Head of Finance & Governance (Section 151 Officer)
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Accountancy Section

Prepares budgets (capital and revenue) and final accounts, budgetary control, provides financial information and advice.

Vacant			Financial Services Manager
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Exchequer Services

Collection of sundry debtors, payments and housing rents, insurance, car loans, concessionary bus fare permits and rail discount vouchers, bulk coin counting (pay & display machines). Recording and banking of income mortgages. Payment of salaries, wages and creditors, plus car leasing.

Clair-Marie Slater	2061	554417	Systems Accountant
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Internal Audit

Responsible for ensuring the integrity and corporate scrutiny of financial control systems. Undertakes financial and disciplinary investigations. Advises on aspects of Corporate Governance, Risk Management and Procurement. Reviews, develops and promotes a culture of efficiency, performance and adherence to Council policy.

Ian Cumberworth	3320	554020	Internal Audit Manager
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District Audit
(Sevenoaks) (01732) 591350

PROPERTY SERVICES

Technical Team

The Technical Team provides comprehensive design and project management services for buildings, interiors and hard landscape for all new buildings and the alteration and modernisation of existing buildings. Advises on building use, assesses the potential of buildings and land for development by providing feasibility studies. Responsible for setting energy conservation strategy and implementing schemes. Manages and implements the Council's maintenance programmes. Provides a management service to all Council departments covering the financial and legal aspects of building operations. Services include estimating and managing the cost of building projects, advising on contractual matters and obtaining tenders, managing external consultants and maintaining the Council's select list of contractors.

Mick Brown	3401	554001	Technical Officer & Financial Manager
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Facilities & Estates Team

The Facilities and Estates Team provides a specific facilities management service for Council property and a comprehensive estates management service for all land and buildings owned by the Council.

The Facilities Team deals with cleaning; security; fire regulations; tender procedures; room bookings; postal collection (internal distribution/deliveries) and catering requirements.

Melissa Robertson	3152	554152	Estates Officer
Diane Brady	3152	554152	Estates Officer
Patricia Spensley	3147	554147	Support Officer (Estates)

Legal Services

Responsible for Legal Services to the Council

	Extension	Direct Line	Job Title
Paul Cummins	3157	554257	Head of Legal Services/Monitoring Officer

Human Resources

Any issues relating to training, appraisal and development processes, Investors in People, Best Value, performance management, equal opportunities enquiries, requests about job vacancies, work experience placements, health and safety, accidents at work monitoring.

Val Green	3159	554259	Human Resources Manager
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Democratic Services

Essentially, servicing committees, organising all Elections, supporting the Mayor and the Leader of the Council, but also: Member Services; generally; preparation of yearbook/diary; appointments to outside bodies.

Mike McGeary	3179	554179	Democratic Services Manager
<u>Elections Team</u>			
Nicola Timms	3106	554106	Elections Team Manager (Maternity Leave)
Maxine Mears	3289	554025	Senior Elections Team Assistant
<u>Mayor's / Leader's Secretariat</u>			
Katie Neve	3282	554282	Mayor's Secretary (p/t – Mon to Weds 9am-3pm, Administration Assistant
Marilyn Barry	3287		Mayor's Attendant
Jeremy Edey	3287		Mayor's Assistant
	3287	3287	Mayor's Assistant
Fax - Mayoral Support	3255	554208	Mayor's Attendant

TRANSFORMATION & DELIVERY

Information Systems

Responsible for all aspects of Information Systems including corporate, departmental and user hardware and software, data communications, and Data Protection Act.

Andrew Cole	3254	554254	Head of Transformation and Delivery
Ingrid Weatherup	3327	554077	Customer Care Manager (Maternity Leave)
Paul Kitson	3327	554077	Customer Care Manager (Maternity Cover)

Publications Team

Graphic Design, Print Buying, Intranet and Website Development and Digital TV.

Drew Davis	2079	554079	Publications Manager
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Geographic Information System (GIS) Project Team

Support team for GIS project including data capture and conversion of existing text and mapping information. Maintenance of spatial data sets including Land and Property Gazetteer. Street naming and numbering.

Peter Wain	3336		GIS Coordinator
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Copying Unit & Stationery

Direct Line & Fax: (01892) 554017

Tony Jagniaszek	3360	554017	Copying Unit Manager
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CUSTOMER ACCESS

The Revenues Section deals with Housing and Council Tax Benefit, Benefit Fraud, National Non-Domestic Rates and Council Tax.

	<i>Extension</i>	<i>Direct Line</i>	<i>Job Title</i>
Bill McCafferty	3308	554008	Head of Customer Access

Gateway Customer Service Team

Customer Service & Gateway, Telecommunications, including Call Centre and Switchboard, Weald Information Centre, Council's Out-of-Hours Emergency Telephone Service.

Denise Shortall	3218	554218	Gateway Manager
Clare Johnson	4851		Gateway Team Leader
Lesley Reynolds	4850		Gateway Team Leader
Customer Care Freephone	0800 0323222		

Housing / Council Tax Benefits Processing Team

Angela Tomkinson	3419	554119	Principal Revenues Officer
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Investigation Officers

Sheila Daly	3180		Benefit Security Manager
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Council Tax / NNDR Processing Team

Sheila Coburn	3174	554174	Principal Revenues Officer
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Director of Planning and Development

	<i>Extension</i>	<i>Direct Line</i>	<i>Job Title</i>
Robert Cottrill	3381	554293	Director of Planning and Development

Head of Community and Corporate Planning

Nazeya Hussain	3158	554158	Head of Community and Corporate Planning (Maternity Leave)
Raymond Warren			Head of Community and Corporate Planning (Maternity Cover)

Community and Corporate Planning

Community Safety and Development.

Liz Jarvis	2111	554112	Community Safety Manager
Terry Hughes	3233	554233	Anti-Social Behaviour Coordinator
Estelle Hudson	3319	554064	Community Development & Partnerships Manager
Nick Green	3382		Community Development Officer (Access Officer)
Ellie Pottinger		512985	Safe Town Coordinator
Roz Heaton		512985	Night-time Coordinator (p/t)
Jane Richardson		512985	Safe Town Administrator (p/t)

HEAD OF PLANNING SERVICES

Jim Kehoe	2101	554102	Head of Planning Services
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PLANNING SERVICES

Support & Registration Team - Planning & Building Control

Registration of planning and building control applications, dealing with general planning enquiries at Planning Reception Desk.

Denise Ford	3344	554404	Support Manager
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Development Control

Andrew Taylor	3378	554078	Development Control Manager
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Conservation & Trees

John Kaye	3337		Principal Conservation Officer
Daniel Docker	3416	554016	Tree Officer

Enforcement and Compliance Team

Responsible for investigations and the enforcement of planning control..

Alice Bloom	3117	554406	Enforcement Team Leader
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Land Charges

John Jolley	3225	554125	Land Charges Team Leader
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Planning Policy Team

Louise Phillips	2112	554212	Planning Policy Team Leader
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Design and Heritage Team

Multi-disciplinary team providing a range of services and advice including: Climate change, Biodiversity, Landscape. Design quality, Feasibility studies, Project Management. Heritage, Conservation areas, Partnership and Enhancements Grants. Public Realm, Action plans, Implementation.

Alan Legg	2080	554069	Principal Design & Heritage Officer
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BUILDING CONTROL

Building Control Surveyors - Western Area

Deposited building regulation applications, related site inspections, demolitions and dangerous structures.

District 1 – Bidborough, Southborough, Speldhurst, Culverden, Pantiles, Rusthall, St John's, and Sherwood, Ashurst, Groombridge

	<i>Extension</i>	<i>Direct Line</i>	<i>Job Title</i>
Patrick Arthur	2116	554116	Principal Building Control Surveyor

District 2 – Park, St James', St Mark's, Capel and Five Oak Green

Steve Bolton	2113	554213	District Building Control Surveyor
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Building Control Surveyors - Eastern Area

Deposited building regulations applications, related site inspections, demolitions and dangerous structures.

District 3 – Pembury, Paddock Wood, Brenchley, Horsmonden and Lamberhurst

Glenn Cooper	2115	554015	District Building Control Surveyor
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District 4 – Cranbrook, Frittenden, Sissinghurst and North Goudhurst

Vacant	2126	554126	Principal Building Control Surveyor
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District 5 – Benenden, Hawkhurst, Sandhurst and South Goudhurst

Vacant	2110	554210	District Building Control Surveyor
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HEAD OF ECONOMIC DEVELOPMENT AND REGENERATION

David Candlin	2017	554038	Head of Economic Development and Regeneration
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Economic Development and Business Support

To maintain and develop close working relationships with key businesses, agencies and partnerships to encourage economic growth.

Daryl Jones	2128	554128	Economic Development & Business Liaison Officer
Vacant	3294	554294	Rural Tourism & Local Economic Development Officer
	01580 714086		

Marketing & Tourism Development

The priority of the Marketing and Tourism Section is to promote and develop the borough as a visitor destination in order to boost the local economy benefiting local businesses and visitor spending. The Section acts as a consultant on tourism issues both externally and internally and it promotes the attributes of Tunbridge Wells to attract staying visitors, in conjunction with the Tourist Information Centre in the Pantiles.

Juliet Steinmetz	3272	554272	120	Marketing & Tourism Officer
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Tourist Information Centre

The TIC is situated at the Old Fish Market, The Pantiles. The TIC staff provide visitors and local residents with detailed information about Tunbridge Wells and operate a local and national accommodation booking service. The staff also provide information about visiting other areas of the UK, and public transport and National Express tickets. The Centre stocks a selection of maps, guides and souvenirs, as well as phonecards and stamps.

Tunbridge Wells TIC, The Pantiles: (01892) 515675

Jan Spencer	2084	515675	TIC Manager
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Chalybeate Spring, The Pantiles: (01892) 548861

Farmers Market

Manages and promotes the twice monthly (2nd and 4th Saturday) Farmers market.

Barbara Simmons	3114	554244	Farmers' Market Manager
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Services to the Community

ENVIRONMENTAL and STREET SCENE

Gary Stevenson	3314	554014	Head of Environment and Street Scene Services
Lene Beynon	3400	554200	Borough Engineering Officer

CCTV

Ted Peel	2120	554120	CCTV Manager
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Parking Section

Parking policy including charges, maintenance and improvements of car parks, on-street and off-street parking, and parking enforcement. Residents' parking schemes, traffic regulation orders and waiting restrictions.

Emma Pell	3422	554082	Parking Manager
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Food & Commercial Team

Food hygiene / complaints / poisoning, infectious diseases. Health and safety at work / complaints, office, shops and railway premises (OSR). Working conditions, Sunday trading, accidents at place of work, health education, home safety, and animal welfare.

Tracey Beattie	2070	554070	Food & Commercial Manager
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Environmental Protection Team

Land / Air / Noise pollution, bonfires, public health nuisances, private drainage/overflowing cesspools, water pollution, water quality / sampling, pollution monitoring, odour nuisance, pest control

Karin Grey	3240	554240	Environmental Protection Manager (p/t – Mon, Tue, Wed (am))
Duncan Haynes	2032		Environmental Protection Manager (p/t – Wed (pm) Thurs, Fri & Principal Environmental Health Officer (p/t – Mon, Tue, Wed (am))

Licensing Team

Hackney Carriage, private hire vehicles, lotteries, premises and club premises certificates and licences, street trading.

Anthony Garnett	2607	554289	Licensing Team Manager
Trevor Richardson	3104		Licensing Officer
Sharon Osborne	3124		Senior Licensing Officer

Client Services Team

Cleaner Borough, fly tipping, abandoned vehicles, dog warden service, refuse collection, public conveniences, street cleaning, recycling, home composting.

Julie Mellor	3109	554109	Client Services Manager
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HOUSING & HEALTH SERVICES

David Crosby	3192	554192	Head of Housing & Health
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Healthier Communities

Developing and overseeing the Council's approach to delivering healthier communities, with a specific focus on older people, children and families in our priority neighbourhoods.

Helen Wolstenholme	3330	554230	Healthier Communities Coordinator
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Housing Needs

Housing Needs provides an advice service on housing related issues to members of the public. The section also deals with homeless applications and temporary accommodation for the homeless, and management of the Council's Gypsy site at Cinderhill Wood, Matfield.

	Extension	Direct Line	Job Title
Helen Clarke	3153	554153	Housing Needs Manager

Housing Renewal

The Housing Renewal Team is responsible for surveying, improving and maintaining the standard of housing stock throughout the Borough.

Responsibilities include: home safety and overcrowding inspections, providing advice to tenants and private/social landlords (inc. enforcement action where necessary); HMO Licensing; proactive HMO projects; reducing Fuel Poverty; bringing Empty Homes back into use; Park Home and Caravan Site Licensing; Visa Entry home inspections; housing register points inspection.

Grants include: Disabled Facilities Grants; Decent Homes Grants to improve health and safety, energy efficiency and security I Warm Front Assistance Top-up Grants; Empty Property Initiative; PAL Grants (for properties accredited under the Council's Private Accredited Lettings Scheme)

Initiatives include: Promotion and increased awareness of Energy Efficiency and Renewable Energy grants/discount schemes (in association with the KEC).

Main External Partners include: Kent Energy Centre (KEC); In Touch Home Improvement Agency; the EAGA Partnership; Private Landlords; Social Landlords.

Stephanie Bollen Hickman	3342	554042	Housing Policy & Research Manager
Kathy Alcock	3275	554275	Housing Policy & Initiatives Officer
Janice Greenwood	3105	554261	Principal Environmental Health Officer

Affordable Housing

Facilitates the development of affordable housing schemes in the Borough through partnership working with external partners including Registered Social Landlords, Parish Councils etc as well as relevant internal departments; planning, strategy and development, finance and legal. Responsible for the management, delivery and monitoring of the Council's affordable housing targets. Contributes to the assessment of housing needs via the Borough wide Housing Needs Survey and individual Parish Needs surveys.

Jenny Hudson	3222	554222	Affordable Housing Officer (p/t Mon, Tues, Wed mornings)
Sarah Lewis	3222	554222	Affordable Housing Officer (p/t Wed, Thurs, Fri)

LEISURE and CULTURAL SERVICES

LEISURE SERVICES

Responsible for the running, maintenance and development of all leisure facilities owned by the Council. Assisting other organisations with grants, lottery funding applications and advice. Promoting and organising sporting activities in the borough, events in the town and developing the arts both actively and in partnership with other bodies.

Nigel Bolton	3264	554264	Head of Leisure & Wellbeing
Management & Development			
Sue Latham	3322	554022	Events & Projects Manager
Natalie Coode	3201	554201	Sports and Wellbeing Officer

Bereavement Services

This section deals with matters relating to the Kent & Sussex Crematorium and the Borough Cemetery in Benhall Mill Road.

Kent & Sussex Crematorium, Benhall Mill Road, Royal Tunbridge Wells TN2 5JJ Office Tel:- (01892) 523894

Mick Illston	3278	554278	Registrar
e-mail:- bereavement@tunbridgewells.gov.uk			

Parks

The Parks Team manage the parks, sports grounds, play areas, allotments, open spaces and woodlands within the town.

Vacant	2068	554068	Parks Manager
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Camden Centre

Extension Direct Line Job Title

Camden Centre, Royal Tunbridge Wells. Direct Line & Fax: (01892) 521384

Lesley Enser 3334 521384 Camden Centre Manager

Tunbridge Wells Museum & Art Gallery

The Museum and Art Gallery are situated on the first floor of the Museum and Library building, next to the Town Hall. The Museum cares for the borough's collections and archives, which include important holdings of Tunbridge ware, local history, dolls and toys, costume and paintings. It shares these collections through a programme of exhibitions, events, activities and education services. Six major exhibitions a year are held in the Art Gallery and displays are arranged at other venues, including the Town Hall cabinets. Education and outreach events are held throughout the borough.

Jo Wiltcher 3171 554405 Museum Museum Manager
Ian Beavis 2105 Museum Collections Management Officer

Museum Enquiries 3188 554171
Fax No: (01892) 554131

Assembly Hall Theatre

The Assembly Hall Theatre is a first class centre for entertainment, conveniently located in the town centre. Our programme includes ballet, opera, jazz, popular music, comedy and traditional pantomimes. We are also able to offer a central location for company meetings and hold regular fairs and sales. There is a licensed bar available to patrons on show nights with catering facilities and pre-booked show meals. Our technicians support many of the Council's outside events including Cricket Week and summer events on the Pantiles. Theatre Tokens for use in all major UK theatres are available from the Box Office.

Brian McAteer 3266 554266 Theatre Director

Assembly Hall Theatre, Crescent Road, Royal Tunbridge Wells, Kent TN1 2LU
Box Office: (01892) 530613 / (01892) 532072 Fax No: (01892) 525203
e-mail: boxoffice@tunbridgewells.gov.uk Website: www.assemblyhalltheatre.co.uk
theatreadmin@tunbridgewells.gov.uk

KENT HIGH WEALD PROJECT

This team deals with the following: Local Nature Reserves; Woodland and other Habitat Management; Access to the countryside (this does not include Public Rights of Way); Conservation grants & advice; Conservation volunteering; Guided walks & talks; Environmental Education; and School grants advice.

Located at Conservation Centre, Bedgebury Pinetum, Bedgebury Road, Goudhurst, TN17 2SJ

Jason Adams (01580) 212972 Project Manager

General e-mail: info@khw.org.uk
Fax No. 01580 212691
Website www.khw.org.uk

Councillors' Contact Details

<u>Name</u>	<u>Telephone</u>	<u>Address</u>	<u>Fax</u>	<u>E-Mail</u>	<u>Party / Ward</u> <u>Year of Retirement</u>
				<i>Councillor e-mail addresses take the format of firstname.lastname@tunbridgewells.gov.uk</i>	
Cllr R C Atwood	(01892) 862455	Breakstones Speldhurst Road Langton Green Royal Tunbridge Wells Kent TN3 0JL		robert.atwood@....	Conservative Rusthall 2012
Cllr P V Barrington-King	07899 731696	22 The Coppice Pembury Royal Tunbridge Wells Kent TN2 4EY		paul.barrington-king@.....	Conservative Pembury 2012
Cllr R Basu	(01892) 512129	38 Glenmore Park Royal Tunbridge Wells Kent TN2 5NZ		ronen.basu@....	Conservative Culverden 2012
Cllr C S Bothwell	(01892) 533031	24 Pennington Place Southborough Royal Tunbridge Wells Kent TN4 0AQ		colin.bothwell@.....	Conservative Southborough & High Brooms 2010
Cllr R J Bullock	(01892) 890166	Walsynghams Old Town Hill, Lamberhurst Royal Tunbridge Wells Kent TN3 8EN	(01892) 891260	roy.bullock@.....	Conservative Goudhurst & Lamberhurst 2011
Cllr P E Bulman	(01892) 535474	6 Woodland Way Bidborough Royal Tunbridge Wells Kent TN4 0UX	(01892) 535474	peter.bulman@.....	Conservative Park 2012
Cllr Mrs M Callow	(01892) 722762	Hazeldene Hoath Meadow Back Lane Horsmonden Tonbridge Kent TN12 8LJ		marcella.callow@....	Conservative Brenchley & Horsmonden 2012
Cllr J Chater	07511 793469	59 Edward Street Southborough Royal Tunbridge Wells Kent TN4 0EA		john.chater@.....	Conservative Southborough & High Brooms 2011
Cllr Mrs B G Cobbold	(01892) 536194	41 Showfields Road Royal Tunbridge Wells Kent TN2 5PN		barbara.cobbold@.....	Conservative Broadwater 2012

<u>Name</u>	<u>Telephone</u>	<u>Address</u>	<u>Fax</u>	<u>E-Mail</u>	<u>Party / Ward</u> <u>Year of Retirement</u>
Cllr P J Crawford	(01892) 519076	71B London Road Southborough Royal Tunbridge Wells Kent TN4 0NS		peter.crawford@.....	Liberal Democrat Broadwater 2010
Cllr Mrs J Crowhurst	(01580) 824873	44 Elmhurst Avenue Pembury Tunbridge Wells Kent TN2 4DA		june.crowhurst@.....	Conservative Pembury 2011
Cllr J M Cunningham	(01580) 850929	Puxtye Farm Crouch Lane Sandhurst Cranbrook Kent TN18 5PB	(01580) 850929	john.cunningham@.....	Conservative Hawkhurst & Sandhurst 2010
Cllr P L E Davies	(01580) 240723	Weald House Mill Street Iden Green Benenden Kent TN17 4HH	(01580) 240723	peter.davies@.....	Conservative Benenden & Cranbrook 2010
Cllr B Edwards	(01892) 680296	8 Ashley Gardens Rusthall Royal Tunbridge Wells Kent TN4 8TY		barry.edwards@.....	Conservative Rusthall 2011
Cllr D G Elliott	(01892) 528400	34 Sir Davids Park Southborough Tunbridge Wells Kent TN4 0JF		david.elliott@.....	Conservative Southborough North 2011
Cllr G A Hall	(01892) 517284	9 Richmond Place Royal Tunbridge Wells Kent TN2 5JZ		glenn.hall@	Conservative Pantiles & St Mark's 2011
Cllr Mrs L M Hall	01580 213468	High Meadows Curtisden Green Goudhurst Cranbrook Kent TN17 1LA		linda.hall@.....	Conservative Benenden & Cranbrook 2011
Cllr Mrs L E Herriot	07828 193668	6 East Cliff Road Royal Tunbridge Wells Kent TN4 9AD		lesley.herriot@.....	Liberal Democrat St John's 2011

<u>Name</u>	<u>Telephone</u>	<u>Address</u>	<u>Fax</u>	<u>E-Mail</u>	<u>Party / Ward</u> <u>Year of Retirement</u>
Cllr S Holden	(01892) 714880	Godwin House Tenterden Road Cranbrook Kent TN17 3PA		sean.holden@....	Conservative Benenden & Cranbrook 2012
Cllr L Horwood	(01892) 537601	75 Farmcombe Road Royal Tunbridge Wells Kent TN2 5DQ	(01892) 537601	len.horwood@.....	Conservative Pantiles & St Mark's 2012
Cllr M J Howell	(01424) 830473	Patches Telham Lane Battle East Sussex TN33 0SN		melvyn.howell@.....	Conservative Speldhurst & Bidborough 2010
Cllr E Jolley	(01892) 541775	102 Clifton Road Royal Tunbridge Wells Kent TN2 3AU		ted.jolley@.....	Conservative Sherwood 2010
Cllr J D Jukes	(01892) 662255	Newlands Boars Head Crowborough East Sussex TN6 3HD		david.jukes@.....	Conservative Speldhurst & Bidborough 2011
Cllr Mrs M Lewis	(01892) 523628	Flat 21 Neville Lodge Ferndale Close Royal Tunbridge Wells Kent TN2 3RP		mary.lewis@.....	Liberal Democrat St James' 2012
Cllr S M Lockhart	(01892) 543953	11 Grampian Close Royal Tunbridge Wells Kent TN2 3NR		sean.lockhart@.....	Conservative Park 2011
Cllr D Marriott	(01892) 834483	Nettlestead House Maidstone Road Paddock Wood Tonbridge Kent TN12 6DA	(01892) 834483	david.marriott@.....	Conservative Paddock Wood (East) 2010
Cllr R H Mayall	(01892) 524185	10 Alder Close Royal Tunbridge Wells Kent TN4 9YE		robert.mayall@.....	Conservative Sherwood 2011

<u>Name</u>	<u>Telephone</u>	<u>Address</u>	<u>Fax</u>	<u>E-Mail</u>	<u>Party / Ward</u> <u>Year of Retirement</u>
Cllr Mrs C Mayhew	(01892) 525660	3 Camden Park Royal Tunbridge Wells Kent TN2 4TW	(01892) 544060	catherine.mayhew@.....	Conservative Park 2010
Cllr J O Miller	(01892) 864683	Jockey's Wood House Motts Mill Groombridge Tunbridge Wells Kent TN3 9PD		john.miller@.....	Conservative Culverden 2011
Cllr Mrs T Moore	07980 894624	44A Culverden Down Royal Tunbridge Wells Kent TN4 9SG		tracy.moore@....	Conservative St John's 2012
Cllr D J Neve	(01892) 527935	10 Fairfield Avenue Royal Tunbridge Wells Kent TN2 3SD		djneve@btinternet.com	Liberal Democrat St James' 2010
Cllr C B Noakes	(01580) 211427	Church House High Street Goudhurst Cranbrook Kent TN17 1AJ	(01580) 212244	barry.noakes@.....	Conservative Goudhurst & Lamberhurst 2012
Cllr Ms B Palmer	(01580) 754309	3 Castle Terrace Cranbrook Road Hawkhurst Cranbrook Kent TN18 4BQ		beverley.palmer@.....	Conservative Hawkhurst & Sandhurst 2012
Cllr L W A Price	(01892) 531447	4 Royal Chase Royal Tunbridge Wells Kent TN4 8AY	(01892) 531447	len.price@.....	Conservative Culverden 2010
Cllr B Ransley	07739 184113	1 Impala Gardens Royal Tunbridge Wells Kent TN4 9PZ		brian.ransley@....	Conservative Capel 2012
Cllr M A Rusbridge	(01892) 537784	58 Yew Tree Road Southborough Royal Tunbridge Wells Kent TN4 0BN		michael.rusbridge@.....	Conservative Southborough North 2010
Cllr J E Scholes	(01892) 534176	14 Claremont Gardens Royal Tunbridge Wells Kent TN2 5DD	(01892) 533693	james.scholes@.....	Conservative Pantiles & St Mark's 2010

<u>Name</u>	<u>Telephone</u>	<u>Address</u>	<u>Fax</u>	<u>E-Mail</u>	<u>Party / Ward</u> <u>Year of Retirement</u>
Cllr J J Simmons	(01892) 528034	Tamar, 5 Harland Way Southborough Royal Tunbridge Wells Kent TN4 0TQ		joseph.simmons@.....	Conservative Southborough and High Brooms 2012
Cllr Mrs S Slade	(01892) 722129	The Wheelwrights Arms The Green Matfield Tonbridge Kent TN12 7JX		sally.slade@.....	Conservative Brenchley & Horsmonden 2010
Cllr J C Smith	(01580) 712898	Martland House The Street Sissinghurst Cranbrook Kent TN17 2JJ		john.smith@.....	Conservative Frittenden & Sissinghurst 2011
Cllr D J Stanyer	(01892) 543931	14 The Boundary Langton Green Royal Tunbridge Wells Kent TN3 0YB		julian.stanyer@...	Conservative Speldhurst & Bidborough 2012
Cllr Mrs E M Thomas	(01892) 837756	120 Maidstone Road Paddock Wood Tonbridge Kent TN12 6DY		elizabeth.thomas@.....	Conservative Paddock Wood (West) 2010
Cllr M P L Tompsett	(01892) 822711	14 Gimble Way Pembury Royal Tunbridge Wells Kent TN2 4BX		mike.tompsett@.....	Conservative Pembury 2010
Cllr P J Waldock	07808 181376	20 Dimmock Close Paddock Wood Tonbridge Kent TN12 6HS		peter.waldock@.....	Conservative Paddock Wood (East) 2011
Cllr S R Ward	(01892) 833611	87 Allington Road Paddock Wood Tonbridge Kent TN12 6AP	(01892) 837457	stanley.ward@.....	Conservative Paddock Wood (West) 2011
Cllr R J Weeden	(01580) 753458	Streatley Horns Road Hawkhurst Cranbrook Kent TN18 4QT	(01580) 753458	ron.weeden@.....	Conservative Hawkhurst & Sandhurst 2011

<u>Name</u>	<u>Telephone</u>	<u>Address</u>	<u>Fax</u>	<u>E-Mail</u>	<u>Party / Ward</u> <u>Year of Retirement</u>
Cllr F T B Williams	(01892) 525720	3 Sandhurst Park Royal Tunbridge Wells Kent TN2 3SU		frank.williams@.....	Conservative Sherwood 2012
Cllr C J Woodward	(01892) 862454	3 Upper Stephens Langton Green Royal Tunbridge Wells Kent TN3 0BS		chris.woodward@.....	Conservative St John's 2010

Parish / Town Council Office-Holders

<u>Council</u>	<u>Chairman</u>	<u>Vice-Chairman</u>	<u>Clerk</u>	<u>E-Mail</u>	<u>Website</u>
Benenden	Mr Peter Blockley Clevelands The Street Benenden Cranbrook Kent TN17 4DB (01580) 240895	Mr R Lake Benenden Barn The Street Benenden Cranbrook Kent TN17 4BZ (01580) 241605	Bonny Sullivan Community Office Benenden Village Hall Benenden Cranbrook Kent TN17 4DY (01580) 240371	peterjblockley@aol.com clerkbenenden@waitrose.com	
Bidborough	Mr D Wheeler 81 Bidborough Ridge Bidborough Royal Tunbridge Wells Kent TN3 0UY (01892) 520967	Mr P Eames 38 Woodland Way Bidborough Royal Tunbridge Wells Kent TN4 0UY (01892) 529081	Mrs E M Divall Windmill Farm Chevening Road Chipstead, Sevenoaks Kent TN13 2SA (01732) 457541	clerk@bidborough-pc.gov.uk	www.bidborough-pc.gov.uk
Brenchley	Mr M Mckenzie Strawberry Cottage Brenchley Road Brenchley Tonbridge Kent TN12 7NT (01892) 832952	J Barsley Esq Little Orchard Foxhole Lane Matfield Tonbridge Kent (01892) 722749	Mr Martin Powell High Firs Lodge Crook Road Brenchley Tonbridge Kent TN12 7BL (01892) 723586	mike@themarketingsolution.biz clerk@brenchleypc.org.uk	
Capel	Mr James Simpson Moat Farm Goldings Farm Whetsted Road Five Oak Green Tonbridge Kent TN12 6RR (01892) 833038	Mr D Bridges Capel Parish Council Office Whetsted Road Tonbridge Kent TN12 6SG (01892) 833754	Ms Deborah Wells Capel Village Hall Off Falmouth Place Five Oak Green Tonbridge Kent TN12 6RD (01892) 837524	jamessimpson@btconnect.com bridgesmajor@btinternet.com clerk@capelpc.co.uk	www.capelpc.co.uk
Cranbrook	Mr P North 2 Wheatfield Drive Cranbrook Kent TN17 3LU (01580) 714174	Mr B Swann 7 Sheafe Drive Cranbrook Kent TN17 2PH (01580) 712732	Mrs C Kirkaldie The Old Fire Station Stone Street Cranbrook Kent TN17 3HF (01580) 713112	oldparkwood@yahoo.com swann.sheafe@btinternet.com coral@cranbrookpc.freemove.co.uk	

<u>Council</u>	<u>Chairman</u>	<u>Vice-Chairman</u>	<u>Clerk</u>	<u>E-Mail</u>	<u>Website</u>
Frittenden	Mr Jeremy Beech Longmeadows Biddenden Road Frittenden Cranbrook Kent TN17 2BE (01580) 852312	Mrs Anne Holroyd Pullen Farmhouse Sinkhurst Green Frittenden Cranbrook Kent TN17 2EE (01580) 852163	Mrs D Jenkins High Tilt Oast Golford Cranbrook Kent TN17 3PB (01580) 714171	Jeremy.beech@longmeadows.co.uk anne.holroyd@onetel.net frittenden.pc@btinternet.com	
Goudhurst	Mr T Crookall MBE Holly House Cranbrook Road Goudhurst Cranbrook Kent TN17 1DX (01580) 211710	Mrs Barbara Stafford Oakley The Plain Goudhurst Cranbrook Kent TN17 1AD (01580) 212467	A V B Farnfield MBE The South Oast at Smugley Farm Bedgebury Road Goudhurst Cranbrook Kent TN17 2QU (01580) 212552	tom.crookall@talk21.com clerk@goudhurst.co.uk	www.goudhurst.co.uk
Hawkhurst	Ray Harding 7 The Colonnade Rye Road Hawkhurst Cranbrook Kent TN18 4LQ (01580) 752063	Mrs Barbara Weeden Streatley Horns Road Hawkhurst Cranbrook Kent TN18 4QT (01580) 743458	Mr A McTrusty Hawkhurst Parish Council The Moor Hawkhurst Cranbrook Kent TN18 4NT (01580) 752058	rayharding@btconnect.com ron.weeden@talktalk.net hawkhurstpc@btconnect.com	
Horsmonden	Mr N Robins 12 Orchard Way Horsmonden Tonbridge Kent TN12 8JX (01892) 722826	Mrs J March Swiggs Hall Maidstone Road Horsmonden Tonbridge Kent TN12 8DG (01892) 723481	Mrs Lucy Noakes Petersford Back Lane Horsmonden Tonbridge Kent TN12 8LL (01892) 724989	clerk@horsmonden-pc.gov.uk	www.horsmonden-pc.gov.uk
Lamberhurst	Dr Denis Cruse Bridge House The Broadway Lamberhurst Royal Tunbridge Wells Kent TN3 8DA (01892) 890237	Mr J Uren 1 Tanyard Cottages The Broadway Lamberhurst Royal Tunbridge Wells Kent TN3 8DD (01892) 890615	Mrs Barbara Uren 1 Tanyard Cottages The Broadway Lamberhurst Royal Tunbridge Wells Kent TN3 8DD (01892) 890940	chairmanpc@hotmail.co.uk bj.uren@tiscali.co.uk parishclerk@lamberhurstvillage.co.uk	

<u>Council</u>	<u>Chairman</u>	<u>Vice-Chairman</u>	<u>Clerk</u>	<u>E-Mail</u>	<u>Website</u>
Paddock Wood Town Council	Mr R Aitchison 14 Goldfinch Close Paddock Wood Tonbridge Kent TN12 6XW (01892) 833323	Mr N Cochrane 7 The Bines Paddock Wood Tonbridge Kent TN12 6LN (01892) 833381	Nichola Reay The Podmore Building St Andrew's Recreation Ground St Andrew's, Paddock Wood Tonbridge Kent TN12 6HT (01892) 837373 Fax: (01892) 834439	paddockwoodtc@btconnect.com	www.paddockwoodtc.kentparishes.gov.uk
Pembury	Mrs June Crowhurst 44 Elmshurst Avenue Pembury Royal Tunbridge Wells Kent TN2 4DA (01892) 824873	Mr Kevin Edser 49 The Gill Pembury Royal Tunbridge Wells Kent TN2 4DJ (01892) 823643	Mrs B S Russell 6 The Grove Pembury Royal Tunbridge Wells Kent TN2 4BU (01892) 823193	june.crowhurst@btinternet.com kedser@hotmail.com clerk@pemburypc.kentparishes.gov.uk	
Sandhurst	Mr S Marshall Ethnam Farm Ethnam Lane Sandhurst Cranbrook Kent TN18 5PS (01580) 850746	Mr John Goodman 5 Old Orchard Sandhurst Cranbrook Kent TN18 5LQ (01580) 850477	Financial & Planning Clare Brown Sandhurst Village Hall Back Road Sandhurst Cranbrook Kent TN18 5JS (01580) 850295 Clerk Tina Jacques Sandhurst Village Hall Back Road Sandhurst Cranbrook Kent TN18 5JS (01580) 850295	ethnamfarm@btinternet.com clare@sandhurstparish.co.uk clerk@sandhurstparish.co.uk	
Southborough Town Council	Town Mayor Cllr Colin Bothwell 24 Pennington Place Southborough Royal Tunbridge Wells Kent TN4 0AQ (01892) 533031	Deputy Town Mayor Cllr J T Burbidge 9 Wilman Road Royal Tunbridge Wells Kent TN4 9AJ (01892) 515529	Ms Brenda Wickens Council Offices 137 London Road Southborough Royal Tunbridge Wells Kent TN4 0ND (01892) 529176 Fax: (01892) 541402	cs.bothwell@btinternet.com jtbwilman@hotmail.co.uk info@southboroughcouncil.co.uk brenda.wickens@southboroughcouncil.co.uk	www.southboroughcouncil.co.uk
Speldhurst	Mrs L Jeffreys 35 The Boundary Langton Green Royal Tunbridge Wells Kent TN3 0YA (01892) 525291	Mrs J Soyke Stone Cross Ashurst Tunbridge Wells Kent TN3 9SX (01892) 740210	Mr Chris May 8 Richmond Place Royal Tunbridge Wells Kent TN2 5JZ (01892) 533501	lynnsaorsa@googlemail.com clerk@speldhurstparishcouncil.org.uk	

External E-Mail Addresses for Departments

Council's General e-mail

info@tunbridgewells.gov.uk

Staff e-mail addresses take the format of **firstname.lastname@tunbridgewells.gov.uk**
(please refer to 'Staff A-Z' listing on pages 35 to 42 for correct spelling of first name).

<u>Department</u>	<u>User</u>	<u>e-mail Address</u>
Assembly Hall Theatre	Box Office	boxoffice.aht@...
Bereavement Services		bereavement@...
Camden Centre		thecamdencentre@yahoo.co.uk
Client Services		recycling@....
Committee / Member Services		memberservices@... committee@...
Commons Conservators		steve.budden@twcommons.org
Community and Corporate Planning		access@... communityplan@...
Customer Service Team		comments@....
Electoral Registration		electoralregistrations@...
Environmental Protection		envprotection@....
Food & Commercial		foodandcomm@....
GIS – Street Name and Numbering		nameandnumbering@.....
Housing Needs Team		housingadvice@....
Human Resources		bestvalue@... personnel@...
Internal Audit and Risk Management Procurement		audit@... procurement@
Leisure Services		arts@... leisure@... sports@....
Mayoral Support		mayor@....
Museum & Art Gallery		museum@....
Parking Section		parkingenforcement@... parking@... resident.permits@... parkingappeals@....
Parks		parks@....
Planning (Tunbridge Wells)		planning@... planningcomments@....
Housing Renewal Team		energy@... housingstrategy@....
Property Services		property@....
Publications Team		website@....
Counciltax Business Rates Benefits		counciltax@... businessrates@... benefits@....
Salaries & Payments		payments@....
Strategy & Development Service		strategy@....
Tourism Development		tourism@....